

By-Law Revision Project

The current by-laws were last revised in 1998 and are badly in need of updating. They provide for committees/positions we no longer have, tie us to rules that are now tough to follow, and provide for things we no longer do.

To deal with these issues we have done a re-write. Specific changes include:

Minor tweaks such as:

- The Secretary provides the sign-in sheets and not the President.
- Postcard notices prior to each meeting are replaced with emails.
- Various timing requirements were made less specific; for example, minutes need not be provided to the Presidents and Principal within a week of the meeting, the budget does not need to be voted on in September. (A later date is preferred because we have Direct Appeal numbers from Open House, which helps our planning.)

Things we no longer do were deleted, for example:

- The Vice President no longer has an education function, nor does s/he welcome new parents to the PFA.
- The Vice President is responsible for programming, replacing the Programs Chair.
- There is only one Secretary (or Co-Secretaries) not a Recording Secretary and Corresponding Secretary.
- There are no longer Faculty Liaisons and Community Liaisons.
- "Dues" is replaced with Direct Appeal.

Miscellaneous

- Elections to School Council are handled by the PFA President(s) instead of Nominating. The old by-laws specify that elections are to be held at Open House. We probably would prefer to have elections done electronically via Edline, SurveyMonkey or the equivalent.
- Current By-laws require a quorum of 25. This has been replaced by 10.
- Currently, no one other than the Parent Class Advisors shall hold a position for more than two consecutive years. This re-write provides that someone can hold a position longer, but only with a specific vote of the membership.
- Most votes require a simple majority, although a 2/3 vote is necessary to amend the By-Laws.
- The Treasurer may pay bills of up to \$200, or amounts not exceeding \$100 over budget, without a vote.

*Caren Connelly, Brenda Reishus, and Robin Wolf
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